SHRI KRISHNA AYUSH UNIVERSITY KURUKSHETRA
(Established by the State Legislature Act-25 of 2017)
Umri Road, Sector-8, Kurukshetra, Haryana-136118
Website:www.skau.ac.in, Email-establishmentbranch@skau.ac.in

Advertisement No. NT-04/2026 to 11/2026 **Date of Publication: 17.09.2026**

Shri Krishna AYUSH University, Kurukshetra invites online applications from eligible candidates for the various posts of Non-teaching/Para-medical on regular basis through direct recruitment.

The Guidelines/Steps for submission of online application form by the candidates are as under:-

1. Candidates have to compulsorily register online by visiting through https://recruitment.skau.ac.in for submitting their online application form. Before applying to any post, the candidate must ensure his/her eligibility as per the qualifications mentioned in the advertisement for the post(s) applied for. If any applicant is found ineligible at any stage of the recruitment process, his/her candidature shall stand automatically cancelled.
2. After registration, a login ID would be created and the candidates will have to complete the registration process by using the login ID.
3. Candidate needs to provide Parivar Pehchan Patra (PPP)/Mobile Number for Registration.
4. After completion of registration, the candidates can proceed further to fill up the online application form against the respective advertisement as per their qualifications.
5. The application form complete in all respect will be accepted by the system after payment of requisite application fee.
6. After submission of application form & fee, the candidates have to take a printout of the submitted online application form and will have to upload and submit the same after signing every page of the filled in form and retain the same for future reference.
7. Process of submission of online Application will be completed only after uploading the duly signed copy of the downloaded application form. In case any candidate deposit application fee and fails to upload the scanned copy of the application form duly signed, his/her candidature will not be entertained.
8. For more information and updation visit the University Website www.skau.ac.in .

Registrar
Shri Krishna AYUSH University
Kurukshetra

Date: 17.09.2026

Advertisement No. NT-04/2026 to 11/2026 **Date of Publication: 17.09.2026**

Shri Krishna AYUSH University, Kurukshetra invites online applications from eligible candidates for the various posts of Non-teaching/Para-medical on regular basis through direct recruitment.

a)	Opening date for submission of online applications	:	05.10.2026
b)	Closing date for Registration, filling/submission of online application (uploading of documents) and fee payment	:	26.10.2026 04:00 PM
c)	Closing date for uploading of the filled, downloaded & signed copy of application form	:	29.10.2026 12:00 midnight
(Note: Merely paying fees will not suffice the purpose unless the duly filled downloaded and signed application form is uploaded, failing which the candidature will not be accepted being incomplete application)			

For more information and updation visit the University Website www.skau.ac.in .

IMPORTANT INSTRUCTIONS

1. CANDIDATES TO ENSURE THEIR ELIGIBILITY FOR APPLYING TO THE POST(S)

The candidates applying for the post must ensure that they fulfil all eligibility conditions of the post concerned. Their admission to the recruitment process will be purely provisional subject to satisfying the prescribed eligibility conditions. Merely issuance of e-Admit Card(s) for any Test to the candidate will not imply that his/her candidature has been finally cleared by the University. If any applicant is found ineligible at any stage of the recruitment process, his/her candidature shall stand automatically cancelled, regardless of his/her appearance in any recruitment test(s) and shown to be eligible/on merit on the basis of marks obtained in the Test(s) and Academic achievement.

2. HOW TO APPLY

Candidates are required to apply online on the portal https://recruitment.skau.ac.in. Detailed instructions for filling up online applications are available on the above mentioned web link. No other means / mode of submission of application are permissible.

3. LAST DATE FOR RECEIPT OF APPLICATIONS

The last date for registration, filling/submission of online application (uploading of documents) and fee payment shall be 26.10.2026 till 04:00 PM and the date for submission of the filled, downloaded & signed copy of application form shall be 29.10.2026 till 12:00 midnight. The candidates shall be issued e-Admit Card well before the date of the written Test/computer typing test, as applicable. The e-Admit Card can be downloaded from the University recruitment portal at **https://recruitment.skau.ac.in**. No Admit Card shall be sent by post.

4. FACILITATION COUNTER FOR GUIDANCE OF CANDIDATES

In case of any guidance/ information/ clarification etc., the candidates can contact over Helpline No. 01744-225803 or on Helpdesk e-mail ID recruitmentcell@skau.ac.in on any working day, between 10:00 Hrs and 16:00 Hrs.

5. ADVT. NUMBER AND DETAILS OF POSTS

Sr. No.	Advt. No.	Name of Post	UR	DSC	Total
1.	NT-04/2026	Assistant Registrar	1	1	2
2.	NT-05/2026	SDE (Civil)	1	-	1
3.	NT-06/2026	JE (Civil)	1	-	1
4.	NT-07/2026	JE (Electrical)	1	-	1
5.	NT-08/2026	Library Assistant	1	-	1
6.	NT-09/2026	Library Counter Clerk	1	-	1
7.	NT-10/2026	Library Restorer	1	-	1
8.	NT-11/2026	Store Keeper	2	-	2

Remarks:-

UR= Unreserved/General Category of Haryana State/Reserved category persons of other than Haryana State.

DSC= Deprived Scheduled Caste Category of Haryana State only.

ESSENTIAL QUALIFICATIONS & EXPERIENCE:

1. **Advt. No. 04/2026- Assistant Registrar**
   i) A Master's degree with at least 55% of the marks or its equivalent Grade of B in the UGC seven point scale.
   ii) Five years of administrative experience as a Superintendent from a Govt.Institute/ University recognized by the U.G.C./ Medical College recognized by MCI.
   iii) Computer knowledge Minimum three months course from a recognized Institution.
   iv) Matric with Hindi or Sanskrit as one of the subject or 10+2/BA/MA with Hindi as one of the subject.

   Scale of Pay: FPL-10 (Rs. 56100-177500)

2. **Advt. No. 05/2026- SDE (Civil)**
   i) B.Tech. in Civil Engineering or B.Sc./Bachelor in Civil Engineering from any recognized University, approved by the University Grants Commission and All India Council for Technical Education; and
   ii) Matric with Hindi or Sanskrit as one of the subject or 10+2/BA/MA with Hindi as one of the subject.

   Scale of Pay: FPL-9 (Rs. 53100-167800)

3. **Advt. No. 06/2026- JE (Civil)**
   i) Three years Diploma in Civil Engineering, conducted by the State Board of Technical Education, Haryana or any others Institute recognized by the Government;

   or

   B.Tech. in Civil Engineering/ Bachelor in Engineering (Civil) from any recognized University, approved by the University Grants Commission/ All India Council for Technical Education or Associate Membership Examination of the Institute of Engineers; and
   ii) Matric with Hindi or Sanskrit as one of the subject or 10+2/BA/MA with Hindi as one of the subject.

   Scale of Pay: FPL-6 (Rs. 35400-112400)

4. **Advt. No. 07/2026- JE (Electrical)**
   i) Three years Diploma in Electrical Engineering, conducted by the State Board of Technical Education, Haryana or any others Institute recognized by the Government;
   or
   B.Tech. in Electrical Engineering/ Bachelor in Engineering (Electrical) from any recognized University, approved by the University Grants Commission/ Associate Membership Examination of the Institute of Engineers; and
   ii) Matric with Hindi or Sanskrit as one of the subject or 10+2/BA/MA with Hindi as one of the subject.

   Scale of Pay: FPL-6 (Rs. 35400-112400)

5. **Advt. No. 08/2026- Library Assistant**
   i) Bachelor Degree in Library Science/Library & Information Science from a recognized University with at least 55% marks.
   ii) Knowledge of Computer with typing speed of 30 wpm in English.
   iii) Matric with Hindi or Sanskrit as one of the subject or 10+2/BA/MA with Hindi as one of the subject.

   Desirable:
   Good knowledge of computer applications.

   Scale of Pay: FPL-6 (Rs. 35400-112400)

6. **Advt. No. 09/2026- Library Counter Clerk**
   i) Graduate from recognized University.
   ii) Bachelor Degree in Library Science (B.Lib.) from recognized Institution /University.
   iii) Three years' experience in a Library of Govt. institution/University/Govt. added institution.
   iv) Matric with Hindi or Sanskrit as one of the subject or 10+2/BA/MA with Hindi as one of the subject.
   v) Knowledge of Computer.

   Scale of Pay: FPL-2 (Rs. 19900-63200)

7. **Advt. No. 10/2026- Library Restorer**
   i) Graduate from recognized University.
   ii) Bachelor Degree in Library Science (B.Lib.) from recognized Institution /University.
   iii) Three years' experience in a Library of Govt. institution/University/Govt. added institution.
   iv) Matric with Hindi or Sanskrit as one of the subject or 10+2/BA/MA with Hindi as one of the subject.
   v) Knowledge of Computer.

   Scale of Pay: FPL-2 (Rs. 19900-63200)

8. **Advt. No. 11/2026- Store Keeper**
   i) Graduate from a recognized University (for Ex-Serviceman having pensionable service and 1st Class army certificate OR having Graduate Certificate issued by the competent authority of Defense Services).
   ii) Candidates will also have to qualify a test of data entry at the speed of 30 w.p.m/Computer skills (including use of Internet & Email) as may be prescribed by the competent authority.
   iii) Matric with Hindi or Sanskrit as one of the subject or 10+2/BA/MA with Hindi as one of the subject.
   iv) The candidate shall have a qualify the State Eligibility Test in Computer Appreciation and applications (SETC) within the probation period of two years extendable by one

year. The candidate appointed against the post of Store Keeper in the Group C shall not be entitled to earn any increment in his pay scale till he/she qualified the said test failing which the services of such employees shall be dispensed with.

Scale of Pay: FPL-2 (Rs. 19900-63200)

Notes:-

(i) The eligibility of the candidate with regard to age, educational qualifications, experience etc. shall be determined on the Closing Date fixed for submission of online application forms. In case the Closing Date is extended, the original Closing Date shall remain the date for determining eligibility, including age, qualifications, experience and reservation.

(ii) All applicants must fulfil the essential requirements of the post and other conditions mentioned in the advertisement on or before the closing date. They are advised to satisfy themselves before applying that they possess the essential qualifications/eligibility laid down for the posts. No enquiry asking for advice regarding eligibility will be entertained.

(iii) The certificates/documents in support of educational qualifications, experience, age, domicile, caste, category etc. must be possessed by the candidates on or before the closing date. The certificates issued after the closing date will not be accepted by the University. The qualification which is not claimed/mentioned by the candidate in the online application form will not be taken into consideration by the University.

(iv) The improvement in marks done by a candidate after the closing date shall not be considered for any purpose in this recruitment.

(v) The prescribed essential qualifications are the minimum and merely possession of the same does not entitle candidates to be called for written/typing test.

(vi) The University reserves the right to increase or decrease the number of advertised posts or not to fill or withdraw the post(s) or to make any amendment in the advertisement in whole or part or to withdraw the advertisement without assigning any reason thereof.

6. SERVICE RULES OF THE POST/S

The Recruitment will be made strictly in accordance with the Service Rules i.e. 'adopted University Non-Teaching Employees (Terms and conditions of Service) Rules, 2009 of Pt. B.D. Sharma University Health & Sciences, Rohtak' and as per existing State Govt. instructions issued by the State Govt. up to the date of issuance of this Advertisement.

7. ELIGIBILITY CONDITIONS (NATIONALITY)

For this recruitment, a candidate must be either:-

(a) citizen of India, or

(b) a subject of Nepal, or

(c) a subject of Bhutan, or

(d) a Tibetan refugee who came over to India before 1st January, 1962 with the intention of permanently settling in India, or

(e) a person of Indian origin who has migrated from Pakistan, Burma, Sri Lanka, East African countries of Kenya, Uganda, the United Republic of Tanzania, Zambia, Malawi, Zaire, Ethiopia and Vietnam with the intention of permanently settling in India.

Provided that a candidate belonging to categories (b), (c), (d) and (e) shall be a person in whose favour a certificate of eligibility has been issued by the Government of India.

A candidate in whose case a certificate of eligibility is necessary, may be admitted to the examination but the offer of appointment may be given only after the necessary eligibility certificate has been issued to him/her by the Government of India.

8. AGE LIMIT

As per Service Rules, no candidate who has not attained the age of 18 years shall be appointed to any post in the University and the candidate should not be more than 42 years as on last date of application. The relaxation in maximum age for various categories will be given as per Haryana Govt. instructions No. 22/06/2021-1GS-Ill dated 25.03.2022 issued by General Administration Department, Govt. of Haryana as amended from time to time.

9. RESERVATION

(i) The benefit of reservation will be given only to those candidates who are domiciles of Haryana State as per policy/instructions issued by the Haryana Govt. from time to time.

(ii) The women candidates seeking reservation under DSC category are required to submit the Caste Certificate issued by the Competent Authority from Parental Side (Father's side) only. It should be noted that Certificate from in-laws (Husband Side) will not be entertained.

(iii) It is clarified that State Government has decided to specify the criteria for exclusion of persons with the Backward Classes as Creamy Layer, regarding reservation in Service and Admission as per Notification 22/132/2013-1GS-III dated 22.03.2022 & Govt. notification No. 40/13/2024-1SW dated 16.07.2024. Therefore, the candidates belonging to BC-A/BC-B category of Haryana are required to attach latest/updated Certificate as per Govt. instruction No. 22/132/2013-1GS-III dated 22.03.2022& Govt. notification No. 40/13/2024-1SW dated 16.07.2024 as amended from time to time (available on the website of C.S. Haryana i.e. http://csharyana.gov.in) issued by the Competent Authority during 2026-27 only.

(iv) Candidates who have in possession of OBC certificate are advised to submit BC-A/BC-B certificate as per instructions detailed above.

(v) The candidates of reserved categories of Haryana for which no post is available / reserved, if any, can apply for the posts of General category, if he /she fulfils all the eligibility conditions as meant for General category candidates. Such candidates must attach scanned copy of their caste certificate for claiming fee concession.

(vi) The reserved category candidates belonging to other States will compete against the posts meant for General/Unreserved Category and will be considered as General/Unreserved category candidates.

10. CERTIFICATE BY THE CANDIDATES BELONGING TO ECONOMICALLY WEAKER SECTION (EWS) OF HARYANA

(i) The candidates belonging to EWS category of Haryana are required to attach Income & Asset Certificate as per Haryana Govt. Instructions issued vide No. 22/12/2019-1GS-III dated 25.02.2019 (Available on the website of CS Haryana i.e. http://csharyana.gov.in/) issued by the Competent Authority.

(ii) The EWS certificate should be valid for the year 2026-27 issued before closing date of the advertisement.

11. EVIDENCE OF AGE

The Matriculation certificate or equivalent academic certificate thereto is the only acceptable document for evidence of age.

12. APPLICATION FEE

The category wise application fee payable through Net Banking, Debit Card and Credit Card is as under:-

Sr. No.	Categories of candidates	Fee (Rs.)
1.	(i) For Male candidates of General category including Dependent Son of Ex-Serviceman of Haryana. (ii) For Male candidates of Backward Classes belonging to Creamy Layer. (iii) For all male/female candidates of all categories of other States.	1500/-
2.	For all Female candidates of General category including Female Dependent of ESM of Haryana only	750/-
3.	(i) For Male & Female candidates of OSC/DSC/BC-A (Non-Creamy Layer) / BC-B (Non-Creamy Layer)/ESM categories of Haryana only. (ii) Economically Weaker Sections (EWS) category of Haryana only.	375/-
4.	For all Persons with Benchmark Disabilities (PwBD) of Haryana only with at least 40% disability.	NIL

Note 1: Fee once paid shall not be refunded under any circumstances nor can the fee be held in reserve for any other examination or selection.

Note2: Applications without the prescribed fee shall be summarily rejected.

13. SPECIAL INSTRUCTIONS APPLICATIONS REGARDING SUBMISSION OF APPLICATIONS

I. The candidates should read the instructions and procedures carefully before starting filling the Online Application Form and check all the particulars filled up in application form after getting the printout to ensure the correctness of information and upload all documents before finally submitting the application.

II. The candidates should fill all details while filling the Online Application Form. Due care should be taken by the candidates while filling up the online application form. Incomplete or defective application form shall be summarily rejected. No representation or correspondence regarding such rejection shall be entertained under any circumstances.

III. Candidates are advised to fill their application forms carefully such as Name, Father's/Mother's name, Date of Birth, Category, Aadhar Card, Parivar Pehchan Patra (PPP), Qualification, marks obtained, passing year, photo, Signature, details & fee etc. The candidate should mention the Category to which he belongs, in the application form. After final submission of application form, no change will be allowed and no request for change of any particular/s in the online application form shall be entertained by the University after submission of application form.

IV. The application form will finally be submitted only after paying the requisite application fee. After final submission of application form, no change will be allowed and no request for change of any particular(s) in the online application form will be considered / entertained by the University at any stage.

V. After successful submission of application, candidates should take print out of application form. The hard copy of application form along with all uploaded documents must be brought at the time when called upon to do so by the University. No document/s which has/have not been uploaded shall be entertained.

VI. The candidates must take printout of their finally submitted online application form and retain a copy of the same for future references.

VII. The applicants are advised to submit single application against a post. Candidate will be responsible for any mistake in the application form and fees paid by him/her. In case candidate feels that he/she has filled up the form erroneously, he/she should fill up a fresh online application form along with fresh requisite fee before the Closing Date.

VIII. If due to any unavoidable situation, if he/she submits another/multiple applications, then the previous application(s) will be considered as rejected and last application successfully submitted will be considered.

IX. The application of the candidates, who do not fulfil the qualifications/eligibility conditions on the Closing Date, shall not be accepted by the online application system. Hence, the candidates must ensure that they are in possession of all essential qualifications and documents before the closing date.

X. **Documents to be uploaded with Application Form:**

1. Scanned Photo duly signed by the Candidate.
2. Scanned Signatures of the Candidate.
3. Scanned copies of degrees and mark sheets of Educational Qualifications.
4. Scanned copy of DSC/OSC certificate of Haryana.
5. Scanned copy of BC-A & BC-B certificate should be issued in the year 2026-27 as per Govt. instructions dated 22.03.2022 & notifications dated 16.07.2024. Certificate must be issued for the year 2026-27 before the closing date of the advertisement.
6. Scanned copy of EWS certificate valid for year 2026-27 as per Govt. instruction dated 25.02.2019. Certificate must be issued for the year 2026-27 before the closing date of the advertisement.
7. Scanned copy of ESM certificate.
8. Scanned copy of PwBD Certificate (For PwBD category candidates).
9. Scanned copy of Aadhar card.
10. Scanned copy of Parivar Pehchan Patra (if a candidate availing benefits of reservation).
11. Scanned copy of Haryana Domicile Certificate (if a candidate availing benefits of reservation).
12. Scanned copy of Experience Certificate.
13. Scanned copy of NOC from Department (For Haryana Govt. Employees who have signed Bond).
14. Scanned copy of proof of having worked on Adhoc/Contract/Work-charged/Daily wages basis in any Department/Board/Corporation of Haryana Government (For candidates claiming benefit of age relaxation).

14. REGARDING NO OBJECTION CERTIFICATE BY THE EMPLOYER

The employees of Central/State Government or Central/State Govt. Universities or PSU/Corporations/Boards are required to upload the NOC issued by the competent authority of their parent Department at the time of submission of online application or submit at the time of Document Verification, otherwise such candidates would not be considered for recruitment purpose and his/her candidature is liable to be rejected out rightly.

15. SCRIBE/EXTRA TIME FOR PwBD CATEGORY CANDIDATES

i) An extra/compensatory time @ 20 minutes per hour will be allowed in each paper to the Persons with Benchmark Disabilities (Blind and Low vision; deaf and hard of

hearing or Locomotor Disability), only on production of a Medical Certificate issued by Medical Board constituted by the Chief Medical Officer of concerned District, and after issuing permission by the University in this regard (As per NCISM).

ii) The PwBD (Blindness and Low vision) candidates who want the help of a scribe to write his/her paper will have to apply to the University for the permission of a scribe separately well in time i.e. at least 10 days prior to the commencement of the Examination.

iii) The candidate has to make his/her own arrangement of a scribe.

iv) The scribe should be a studying-student upto 10+2 and his/her photo & other particulars should be duly verified by the Principal of the Institution in which the student is studying. No online request for a scribe will be accepted by the Commission.

The PwBD (Blindness and Low vision) candidates who want only extra time (without the help of a scribe) will have to apply to the University for the permission for extra time well in time.

v) PwBD candidates suffering from Locomotors Disability who want extra/ compensatory time will have to apply to the University for permission atleast one week prior to the date of Test. Such candidates will be allowed extra time @ 20 minutes per hour for Examination, on production of medical certificate issued by a Medical Board, clearly stating therein that the candidate's writing ability is severally affected due to his/her disability.

vi) It should be noted that no such permission in the above cases will be granted by the Centre Supervisor.

16. PENALTY FOR CERTAIN ACTS

A candidate who is or has been declared by the University to be guilty of:

(i) Obtaining support for his candidature by the following means, namely:-
   (a) offering illegal gratification to; or
   (b) applying pressure on; or
   (c) blackmailing, or threatening to blackmail any person connected with the conduct of the examination; or

(ii) impersonation; or

(iii) procuring impersonation by any person; or

(iv) submitting fabricated documents or documents which have been tampered with; or

(v) Uploading irrelevant photos in the application form in place of actual photo/signature.

(vi) Making statements which are incorrect or false or suppressing material information; or

(vii) Resorting to the following means in connection with his candidature for the examination, namely:-
   (a) obtaining copy of question paper through improper means;
   (b) finding out the particulars of the persons connected with secret work relating to the examination;
   (c) influencing the examiners; or

(viii) being in possession of or using unfair means during the examination; or

(ix) writing obscene matter or drawing obscene sketches or irrelevant matter in the scripts; or

(x) misbehaving in the examination hall including tearing of the scripts, provoking fellow examinees to boycott examination, creating a disorderly scene and the like; or

(xi) harassing or doing bodily harm to the staff employed by the University for the conduct of their examination; or

(xii) being in possession of or using any mobile phone, (even in switched off mode), pager or any electronic equipment or programmable device or storage media like pen drive, smart watches etc. or camera or Bluetooth devices or any other equipment or related accessories either in working or switched off mode capable of being used as a communication device during the examination; or

(xiii) violating any of the instructions issued to candidates along with their admission certificates permitting them to take the examination; or

(xiv) attempting to commit or, as the case may be, abetting the University of all or any of the acts specified in the foregoing clauses; may in addition to rendering himself liable to criminal prosecution, be liable :-

(a) to be disqualified by the University from the Examination for which he is a candidate; and/or

(b) to be debarred either permanently or for a specified period:-

(i) by the University, from any examination or selection held by them;

(ii) by the Government from any employment under them; and

(c) to disciplinary action under the appropriate rules if he is already in service under Government:

Provided that no penalty under this rule shall be imposed except after:-

(i) giving the candidate an opportunity of making such representation in writing as he may wish to make in that behalf; and

(ii) taking the representation, if any, submitted by the candidate within the period allowed to him into consideration.

17. CORRESPONDENCE WITH THE UNIVERSITY

The University will not enter into any correspondence with the candidates about their candidature except in the following cases:-

i) If a candidate is not able to download his/her e-Admit Card or does not receive any other communication regarding his/her candidature for the examination well before the commencement of the examination, he/she should at once contact the University. Information in this regard can also be obtained over Helpline No. 01744-225803, Helpdesk Email ID: recruitmentcell@skau.ac.in on any working day, between 10:00 hrs and 16:00 hrs. In case no communication is received in the University's Office from the candidate regarding non-receipt of his/her e-Admit Card well before the examination, he/she himself/herself will be solely responsible for non-receipt of his/her e- Admit Card. No candidate will ordinarily be allowed to take the examination unless he/she holds an e-Admit Card for the examination. On downloading of e-Admit Card, the candidates should check it carefully and discrepancies/errors, if any, should be brought to the notice of the University immediately through the above email.

ii) Candidates should note that the name in the Admit Card in some cases may be abbreviated due to technical reasons.

iii) Candidates must ensure that their Mobile No. & Emails IDs given in their online application are valid and active.

iv) All communications to the University should invariably contain the following particulars:-

1. Advertisement Number
2. Application Number
3. Roll Number (if received)
4. Name and father's name of candidate (in full and in block letters)

Communication not containing the above particulars may not be attended to.

v) Candidates should note down their Application Number for future reference. They may be required to indicate the same in connection with their candidature in future.

vi) Candidates will be informed of the final result in due course through University website and the interim enquires about the result are, therefore, unnecessary and will not be attended to. The University do not enter into correspondence with the candidates about reasons for their non-selection for appointment.

vii) All correspondence with the University should be addressed to the Registrar, Shri Krishna AYUSH University, Sector-8, Kurukshetra, Haryana.

18. SELECTION CRITERIA FOR APPOINTMENT TO THE ADVERTISED POSTS AS PER ANNEXURE-1.

19. GENERAL INSTRUCTIONS

i) The use of any mobile phone (even in switched-off mode), pager or any electronic equipment or programmable device or storage media like pen drive, smart watches etc. or camera or blue tooth devices or any other equipment or related accessories either in working or switched-off mode capable of being used as a communication device during the examination is strictly prohibited. Any infringement of these instructions shall entail disciplinary action including ban from future examinations.

ii) If a candidate smudge/scratch any place in any manner with Eraser, Nail, Blade, White Fluid/Whitener etc. then in such circumstances OMR Sheet/Answer Sheet and candidature of the candidate shall be cancelled. The candidate herself/himself will be solely responsible for this.

iii) Candidates are advised in their own interest not to bring any of the banned items including mobile phones/pagers to the venue of the written test/examination as arrangement for safe-keeping cannot be assured. University will not be responsible for any loss in this regard.

iv) Candidates are also advised not to bring any valuable/costly items to the venue of the written test/examination as safe-keeping of the same cannot be assured. University will not be responsible for any loss in this regard.

v) Candidates should ensure that the signatures appended by them at all the places viz. at uploaded application form, attendance list, and in other documents as well as in all the correspondence with the University should be identical. If any variation is found in the signatures appended by a candidate, his/her candidature will be liable for cancellation by the University.

vi) No candidate shall be admitted to the written test/examination unless she/he holds a certificate of Admission/Admit Card issued by the University along with one valid original photo identity certificate/card issued by the Govt. agency.

vii) Success in the written test/examination confers no right to appointment unless University is satisfied after such enquiry as may be considered necessary, that the candidate is suitable in all respects for appointment.

viii) Candidates must ensure that information provided by them is true. If at any subsequent stage or at the time of document verification, any information given by them or any claim made by them in their online applications is found to be false, their candidature will be liable to be rejected and they may also be debarred either

permanently or for a specified period by the University from any examination or selection held by them.

ix) The decision of the University in all matters relating to acceptance or rejection of an application, eligibility/suitability of the candidates, mode and criteria for selection etc. will be final and binding on the candidates. No inquiry or correspondence will be entertained in this regard.

20. WITHDRAWAL OF APPLICATIONS

No request for withdrawal of candidature received from a candidate after he/she has submitted his/her application will be entertained under any circumstances.

Registrar
Shri Krishna AYUSH University
Kurukshetra

Date: 17.09.2026

Annexure-1

SHRI KRISHNA AYUSH UNIVERSITY KURUKSHETRA
SELECTION CRITERIA

1. **Selection Criteria for the post of Assistant Registrar:**
   Distribution of total marks of merit out of 100:

Phase-1	Written Test (MCQs based)
Time: 90 Minutes	Max. Marks: 60

Provisional Appearance in Written Test: All candidates who have applied for the post may appear in the **Written Test (Phase-1)** provisionally, subject to verification of their eligibility as per the conditions prescribed in the Advertisement. The eligibility of the candidates, including **educational qualification, experience and other prescribed conditions**, shall be verified at the time of **Physical Document Verification (Phase-2)**. Only the qualification(s), experience and other relevant particulars/documents **declared and uploaded by the candidate in the online application form within the prescribed time** shall be considered for such verification. If a candidate is found **ineligible at the time of Physical Document Verification or at any subsequent stage**, his/her candidature shall be **liable to be rejected/cancelled at that stage**, and he/she shall have no right to claim selection or appointment on the basis of having appeared in the Written Test or any subsequent stage of the selection process.

S. No.	Subject	Number of Questions
1.	Domain Knowledge (Haryana Civil Services Rules/Ministry of AYUSH/UGC etc.)	30
2.	Hindi and English Language	10
3.	Computer Knowledge & Reasoning aptitude	10
4.	General Awareness related to University/College administration	10
	Total	**60**

Awarding of Marks: Each correct answer shall carry **01 (one) mark**. For each incorrect answer, **0.25 (one-fourth) mark** shall be deducted as a penalty for negative marking. No marks shall be awarded or deducted for an unanswered question.

Phase-2	**Academic Achievement (based on Physical Document Verification)** **Maximum Marks: 15 (Rounded upto 2 Decimal points)** • Graduation : 05 marks • Post-Graduation : 05 marks • Experience : 05 marks (01 mark for each completed year of experience, over and above the requisite 05 years' experience, subject to a maximum of **05 marks**) **Formula for calculation of marks:** Less than or equal to 60% : Zero mark For each additional %age 0.125 mark subject to maximum 05 marks e.g. 80% = (80-60) x 0.125 = 2.5 Marks
Phase-3	A. Computer Skill Test (MS Office, Internet Usage and Information Search) : 10 marks B. Interview : 15 Marks **Note:** On the date of Interview, the shortlisted candidates shall be required to appear in a Computer Skill Test to assess their practical proficiency in MS Office applications, Internet/E-mail usage, document handling and locating relevant information from official Government/UGC/University websites and other reliable online sources.

Shortlisting of Candidates: In the initial phase, the post-wise/category-wise ratio for shortlisting candidates for **Physical Document Verification (Phase-2), followed by Computer Skill Test and Interview (Phase-3), shall be 1:5** in each category, based on merit

determined from the **marks obtained in the Written Test (Phase-I) and Academic Achievements (Phase-2) taken together**. The marks for **Academic Achievements** shall be calculated by the University on the basis of the marks/grades obtained by the candidate in the requisite degree(s)/certificate(s), as evidenced by the copies uploaded with the application, in accordance with the prescribed academic qualifications mentioned in the Advertisement. The marks so calculated shall be **provisional and subject to verification of the original documents at the time of Physical Document Verification (Phase-2)**. During scrutiny of the applications and verification of the eligibility conditions of the shortlisted candidates, if the number of candidates found eligible is less than the number required to be called for Computer Skill Test and Interview **(Phase-3)**, the next candidate(s) **in order of merit** shall be called for Physical Document Verification (Phase-2), followed by Computer Skill Test and Interview (Phase-3), as applicable. The shortlisted candidates for Physical Document Verification (Phase-2) shall be intimated through **e-mail**, and the list of shortlisted candidates shall also be uploaded on the **University website/portal**.

Final Selection: The final selection shall be made on the basis of **overall merit**, determined by the total marks obtained by the candidates in the **Written Test (Phase-1), Academic Achievements (Phase-2) and Computer Skill Test and Interview (Phase-3)**.

Tie-Breaking Criteria: In case two or more candidates secure equal marks, the following tie-breaking principles shall be applied in the order given below:
(i) **Age:** The candidate older in age, i.e. having an earlier date of birth, shall be considered senior.
(ii) **Name:** If the Date of Birth is also the same, the candidate whose **name in English appears first in alphabetical order** shall be considered senior.
(iii) **Father's Name:** If the tie still remains unresolved, the candidate whose **father's name in English appears first in alphabetical order** shall be considered senior.

2. **Selection Criteria for the post of SDE (Civil):**
Distribution of total marks of merit out of 100:

Phase-1	Written Test (MCQs based)
Time: 90 Minutes	Max. Marks: 60

Provisional Appearance in Written Test: All candidates who have applied for the post may appear in the **Written Test (Phase-1)** provisionally, subject to verification of their eligibility as per the conditions prescribed in the Advertisement. The eligibility of the candidates, including **educational qualification, experience and other prescribed conditions**, shall be verified at the time of **Physical Document Verification (Phase-2)**. Only the qualification(s), experience and other relevant particulars/documents **declared and uploaded by the candidate in the online application form within the prescribed time** shall be considered for such verification. If a candidate is found **ineligible at the time of Physical Document Verification or at any subsequent stage**, his/her candidature shall be **liable to be rejected/cancelled at that stage**, and he/she shall have no right to claim selection or appointment on the basis of having appeared in the Written Test or any subsequent stage of the selection process.

S. No.	Subject	Number of Questions
1.	Subject/Domain knowledge	30
2.	English & Hindi Language	10
3.	Computer Knowledge & Reasoning aptitude	10
4.	General Awareness & Current Affairs	10
	Total	**60**

Awarding of Marks: Each correct answer shall carry **01 (one) mark**. For each incorrect answer, **0.25 (one-fourth) mark** shall be deducted as a penalty for negative marking. No marks shall be awarded or deducted for an unanswered question.

Phase-2	**Academic Achievement (based on Physical Document Verification)** **Maximum Marks: 15 (Rounded upto 2 Decimal points)** • B.Tech/B.Sc/Bachelor in Civil Engg. : 05 marks • M.Tech in Civil Engg. : 05 marks • Experience : 05 marks(01 mark for each completed year) **Formula for calculation of marks:** Less than or equal to 50% : Zero mark For each additional %age 0.1 mark subject to maximum 05 marks e.g. 80% = (70-50) x 0.1 = 2.0 Marks
Phase-3	A. Computer-Based Domain Knowledge Test (Technical/Hard Skill) : **10 marks** B. Interview : **15 Marks** **Note:** On the date of Interview, the shortlisted candidates shall be required to appear in a Computer Skill Test to assess their practical proficiency in MS Office applications, Internet/E-mail usage, document handling and locating relevant information from official Government/UGC/University websites and other reliable online sources.

Shortlisting of Candidates: In the initial phase, the post-wise ratio for shortlisting candidates for **Physical Document Verification (Phase-2), followed by Computer Based Domain Knowledge Test and Interview (Phase-3), shall be 1:5**, based on merit determined from the **marks obtained in the Written Test (Phase-1) and Academic Achievements (Phase-2) taken together**.

The marks for **Academic Achievements** shall be calculated by the University on the basis of the marks/grades obtained by the candidate in the requisite degree(s)/certificate(s), as evidenced by the copies uploaded with the application, in accordance with the prescribed academic qualifications mentioned in the Advertisement. The marks so calculated shall be **provisional and subject to verification of the original documents at the time of Physical Document Verification (Phase-2)**. During scrutiny of the applications and verification of the eligibility conditions of the shortlisted candidates, if the number of candidates found eligible is less than the number required to be called for Computer Based Domain Knowledge Test and Interview (Phase-3), the next candidate(s) **in order of merit** shall be called for Physical Document Verification (Phase-2), followed by Computer Based Domain Knowledge Test and Interview (Phase-3), as applicable. The shortlisted candidates for Physical Document Verification (Phase-2) shall be intimated through **e-mail**, and the list of shortlisted candidates shall also be uploaded on the **University website/portal**.

Final Selection: The final selection shall be made on the basis of **overall merit**, determined by the total marks obtained by the candidates in the **Written Test (Phase-1), Academic Achievements (Phase-2) and Computer Based Domain Knowledge Test and Interview (Phase-3)**.

Tie-Breaking Criteria: In case two or more candidates secure equal marks, the following tie-breaking principles shall be applied in the order given below:

(i) **Age:** The candidate older in age, i.e. having an earlier date of birth, shall be considered senior.

(ii) **Name:** If the Date of Birth is also the same, the candidate whose **name in English appears first in alphabetical order** shall be considered senior.

(iii) **Father's Name:** If the tie still remains unresolved, the candidate whose **father's name in English appears first in alphabetical order** shall be considered senior.

3. **Selection Criteria for the post of JE (Civil):**
   Distribution of total marks of merit out of 100:

Phase-1	Written Test (MCQs based)
Time: 90 Minutes	Max. Marks: 90

Provisional Appearance in Written Test: All candidates who have applied for the post may appear in the **Written Test (Phase-1)** provisionally, subject to verification of their eligibility as

per the conditions prescribed in the Advertisement. The eligibility of the candidates, including **educational qualification, experience and other prescribed conditions**, shall be verified at the time of **Physical Document Verification (Phase-2)**. Only the qualification(s), experience and other relevant particulars/documents **declared and uploaded by the candidate in the online application form within the prescribed time** shall be considered for such verification. If a candidate is found **ineligible at the time of Physical Document Verification or at any subsequent stage**, his/her candidature shall be **liable to be rejected/cancelled at that stage**, and he/she shall have no right to claim selection or appointment on the basis of having appeared in the Written Test or any subsequent stage of the selection process.

S. No.	Subject	Number of Questions
1.	Subject/Domain knowledge	50
2.	English & Hindi Language	15
3.	Computer Knowledge & Reasoning aptitude	15
4.	General Awareness & Current Affairs	10
	Total	**90**

Awarding of Marks: Each correct answer shall carry **01 (one) mark**. **No marks shall be deducted for an incorrect answer or for an unanswered question.**

Phase-2	**Academic Achievement (based on Physical Document Verification)** **Maximum Marks: 10 (Rounded upto 2 Decimal points)** 3 years' Diploma in Civil Engg./B.Tech./Bachelor in Civil Engg. : 10 marks **Formula for calculation of marks:** Less than or equal to 50% : Zero mark For each additional %age 0.2 mark subject to maximum 10 marks e.g. 70% = (70-50) x 0.2 = 4.0 Marks

Shortlisting of Candidates: In the initial phase, candidates shall be shortlisted for **Physical Document Verification (Phase-2)** in the **post-wise ratio of 1:5**, on the basis of merit determined from the **marks obtained in the Written Test (Phase-1) and the provisional marks awarded for Academic Achievements (Phase-2), taken together**. The marks for **Academic Achievements** shall be calculated by the University on the basis of the marks/grades obtained by the candidate in the requisite degree(s)/certificate(s), as evidenced by the copies of the documents uploaded with the online application, in accordance with the prescribed academic qualifications mentioned in the Advertisement. The marks so calculated shall be **provisional and shall be subject to verification of the original documents at the time of Physical Document Verification (Phase-2)**. During scrutiny of the applications and verification of the eligibility conditions of the shortlisted candidates, if any candidate is found ineligible or if the number of candidates found eligible is less than the number required to be called for Physical Document Verification (Phase-2), the next candidate(s) **in order of merit, based on the Written Test marks and provisional Academic Achievement marks**, shall be called for Physical Document Verification (Phase-2), as applicable.

At the time of Physical Document Verification (Phase-2), the original documents relating to educational qualifications, experience and other prescribed eligibility conditions shall be verified. **The Academic Achievement marks shall be finalised only after verification of the original documents.** In case of any discrepancy between the documents uploaded with the online application and the original documents produced at the time of Physical Document Verification, the marks shall be revised accordingly, and the candidature shall be dealt with as per the applicable eligibility conditions.

The shortlisted candidates for Physical Document Verification (Phase-2) shall be intimated through **e-mail**, and the list of shortlisted candidates shall also be uploaded on the **University website/portal**.

Final Selection: The final selection shall be made on the basis of **overall final merit**, determined by the total marks obtained by the candidates in the **Written Test (Phase-1) and**

the Academic Achievements (Phase-2), after verification and finalisation of the Academic Achievement marks, subject to fulfilment of all prescribed eligibility conditions and successful verification of the original documents.

Tie-Breaking Criteria: In case two or more candidates secure equal marks, the following tie-breaking principles shall be applied in the order given below:
(i) **Age:** The candidate older in age, i.e. having an earlier date of birth, shall be considered senior.
(ii) **Name:** If the Date of Birth is also the same, the candidate whose **name in English appears first in alphabetical order** shall be considered senior.
(iii) **Father's Name:** If the tie still remains unresolved, the candidate whose **father's name in English appears first in alphabetical order** shall be considered senior.

4. **Selection Criteria for the post of JE (Elect.):**
Distribution of total marks of merit out of 100:

Phase-1	**Written Test (MCQs based)**
Time: 90 Minutes	**Max. Marks: 90**

Provisional Appearance in Written Test: All candidates who have applied for the post may appear in the **Written Test (Phase-1)** provisionally, subject to verification of their eligibility as per the conditions prescribed in the Advertisement. The eligibility of the candidates, including **educational qualification, experience and other prescribed conditions**, shall be verified at the time of **Physical Document Verification (Phase-2)**. Only the qualification(s), experience and other relevant particulars/documents **declared and uploaded by the candidate in the online application form within the prescribed time** shall be considered for such verification. If a candidate is found **ineligible at the time of Physical Document Verification or at any subsequent stage**, his/her candidature shall be **liable to be rejected/cancelled at that stage**, and he/she shall have no right to claim selection or appointment on the basis of having appeared in the Written Test or any subsequent stage of the selection process.

S. No.	Subject	Number of Questions
1.	Subject/Domain knowledge	50
2.	English & Hindi Language	15
3.	Computer Knowledge & Reasoning aptitude	15
4.	General Awareness & Current Affairs	10
	Total	**90**

Awarding of Marks: Each correct answer shall carry **01 (one) mark. No marks shall be deducted for an incorrect answer or for an unanswered question.**

Phase-2	**Academic Achievement (based on Physical Document Verification)**
	Maximum Marks: 10 (Rounded upto 2 Decimal points)
	3 years' Diploma in Elect. Engg./B.Tech./Bachelor in Elect. Engg. : 10 marks **Formula for calculation of marks:** Less than or equal to 50% : Zero mark For each additional %age 0.2 mark subject to maximum 10 marks e.g. 70% = (70-50) x 0.2 = 4.0 Marks

Shortlisting of Candidates: In the initial phase, candidates shall be shortlisted for **Physical Document Verification (Phase-2)** in the **post-wise ratio of 1:5**, on the basis of merit determined from the **marks obtained in the Written Test (Phase-1) and the provisional marks awarded for Academic Achievements (Phase-2), taken together**. The marks for **Academic Achievements** shall be calculated by the University on the basis of the marks/grades obtained by the candidate in the requisite degree(s)/certificate(s), as evidenced by the copies of the documents uploaded with the online application, in accordance with the prescribed academic qualifications mentioned in the Advertisement. The marks so calculated shall be **provisional and shall be subject to verification of the original**

documents at the time of Physical Document Verification (Phase-2). During scrutiny of the applications and verification of the eligibility conditions of the shortlisted candidates, if any candidate is found ineligible or if the number of candidates found eligible is less than the number required to be called for Physical Document Verification (Phase-2), the next candidate(s) **in order of merit, based on the Written Test marks and provisional Academic Achievement marks**, shall be called for Physical Document Verification (Phase-2), as applicable.

At the time of Physical Document Verification (Phase-2), the original documents relating to educational qualifications, experience and other prescribed eligibility conditions shall be verified. **The Academic Achievement marks shall be finalised only after verification of the original documents.** In case of any discrepancy between the documents uploaded with the online application and the original documents produced at the time of Physical Document Verification, the marks shall be revised accordingly, and the candidature shall be dealt with as per the applicable eligibility conditions.

The shortlisted candidates for Physical Document Verification (Phase-2) shall be intimated through **e-mail**, and the list of shortlisted candidates shall also be uploaded on the **University website/portal**.

Final Selection: The final selection shall be made on the basis of **overall final merit**, determined by the total marks obtained by the candidates in the **Written Test (Phase-1) and the Academic Achievements (Phase-2), after verification and finalisation of the Academic Achievement marks**, subject to fulfilment of all prescribed eligibility conditions and successful verification of the original documents.

Tie-Breaking Criteria: In case two or more candidates secure equal marks, the following tie-breaking principles shall be applied in the order given below:
(i) **Age:** The candidate older in age, i.e. having an earlier date of birth, shall be considered senior.
(ii) **Name:** If the Date of Birth is also the same, the candidate whose **name in English appears first in alphabetical order** shall be considered senior.
(iii) **Father's Name:** If the tie still remains unresolved, the candidate whose **father's name in English appears first in alphabetical order** shall be considered senior.

5. **Selection Criteria for the post of Library Assistant:**
Distribution of total marks of merit out of 100:

Phase-1	Typing Test (qualifying nature)

Typing Test (Qualifying Nature): All candidates who have applied for the post may appear in the **Typing Test (Phase-1)** provisionally, subject to verification of their eligibility as per the conditions prescribed in the Advertisement. If any candidate is found ineligible during Physical Document Verification or at any subsequent stage, his/her candidature shall be liable to be rejected/cancelled.

Phase-2	Written Test (MCQs based)
Time: 90 Minutes	Max. Marks: 90

Only those candidates who qualify the **Typing Test (Phase-1)** on computer by achieving the requisite minimum typing speed of **30 Net Word Per Minute (NWPM) in English** shall be eligible to appear in the **Written Test (Phase-2)**, provisionally subject to verification of their eligibility as per the Advertisement. Their eligibility shall be verified at the time of **Physical Document Verification (Phase-3)**. Only the qualification(s) and other particulars/documents mentioned and uploaded by the candidate in the online application form within the prescribed time shall be considered at the time of Physical Document Verification. If any candidate is found ineligible during Physical Document Verification or at any subsequent

stage, his/her candidature shall be liable to be rejected/cancelled.

S. No.	Subject	Number of Questions
1.	Subject/Domain knowledge	50
2.	English & Hindi Language	15
3.	Computer Knowledge & Reasoning aptitude	15
4.	General Awareness & Current Affairs	10
	Total	**90**

Awarding of Marks: Each correct answer shall carry **01 (one) mark. No marks shall be deducted for an incorrect answer or for an unanswered question.**

Phase-3	**Academic Achievement (based on Physical Document Verification)** **Maximum Marks: 10 (Rounded upto 2 Decimal points)** Bachelor degree in Library Science/ Library & Information Science : 10 marks **Formula for calculation of marks:** Less than or equal to 60% : Zero mark For each additional %age 0.25 mark subject to maximum 10 marks e.g. 80% = (80-60) x 0.25 = 05 Marks

Shortlisting of Candidates: In the initial phase, candidates shall be shortlisted for **Physical Document Verification (Phase-3)** in the **post-wise ratio of 1:5**, on the basis of merit determined from the **marks obtained in the Written Test (Phase-2) and the provisional marks awarded for Academic Achievements (Phase-3), taken together**. The marks for **Academic Achievements** shall be calculated by the University on the basis of the marks/grades obtained by the candidate in the requisite degree(s)/certificate(s), as evidenced by the copies of the documents uploaded with the online application, in accordance with the prescribed academic qualifications mentioned in the Advertisement. The marks so calculated shall be **provisional and shall be subject to verification of the original documents at the time of Physical Document Verification (Phase-3)**. During scrutiny of the applications and verification of the eligibility conditions of the shortlisted candidates, if any candidate is found ineligible or if the number of candidates found eligible is less than the number required to be called for Physical Document Verification (Phase-3), the next candidate(s) **in order of merit, based on the Written Test marks and provisional Academic Achievement marks**, shall be called for Physical Document Verification (Phase-3), as applicable.

At the time of Physical Document Verification (Phase-3), the original documents relating to educational qualifications, experience and other prescribed eligibility conditions shall be verified. **The Academic Achievement marks shall be finalised only after verification of the original documents.** In case of any discrepancy between the documents uploaded with the online application and the original documents produced at the time of Physical Document Verification, the marks shall be revised accordingly, and the candidature shall be dealt with as per the applicable eligibility conditions.

The shortlisted candidates for Physical Document Verification (Phase-3) shall be intimated through **e-mail**, and the list of shortlisted candidates shall also be uploaded on the **University website/portal**.

Final Selection: The final selection shall be made on the basis of **overall final merit**, determined by the total marks obtained by the candidates in the **Written Test (Phase-2) and the Academic Achievements (Phase-3), after verification and finalisation of the Academic Achievement marks**, subject to fulfilment of all prescribed eligibility conditions and successful verification of the original documents.

Tie-Breaking Criteria: In case two or more candidates secure equal marks, the following tie-breaking principles shall be applied in the order given below:
(i) **Age:** The candidate older in age, i.e. having an earlier date of birth, shall be considered senior.

(ii) **Name:** If the Date of Birth is also the same, the candidate whose **name in English appears first in alphabetical order** shall be considered senior.
(iii) **Father's Name:** If the tie still remains unresolved, the candidate whose **father's name in English appears first in alphabetical order** shall be considered senior.

6. **Selection Criteria for the post of Library Counter Clerk:**
Distribution of total marks of merit out of 100:

Phase-1	**Written Test (MCQs based)**
Time: 90 Minutes	**Max. Marks: 90**

Provisional Appearance in Written Test: All candidates who have applied for the post may appear in the **Written Test (Phase-1)** provisionally, subject to verification of their eligibility as per the conditions prescribed in the Advertisement. The eligibility of the candidates, including **educational qualification, experience and other prescribed conditions**, shall be verified at the time of **Physical Document Verification (Phase-2)**. Only the qualification(s), experience and other relevant particulars/documents **declared and uploaded by the candidate in the online application form within the prescribed time** shall be considered for such verification. If a candidate is found **ineligible at the time of Physical Document Verification or at any subsequent stage**, his/her candidature shall be **liable to be rejected/cancelled at that stage**, and he/she shall have no right to claim selection or appointment on the basis of having appeared in the Written Test or any subsequent stage of the selection process.

S. No.	Subject	Number of Questions
1.	Subject/Domain knowledge	50
2.	English & Hindi Language	15
3.	Computer Knowledge & Reasoning aptitude	15
4.	General Awareness & Current Affairs	10
	Total	**90**

Awarding of Marks: Each correct answer shall carry **01 (one) mark. No marks shall be deducted for an incorrect answer or for an unanswered question.**

Phase-2	**Academic Achievement (based on Physical Document Verification)**
	Maximum Marks: 10 (Rounded upto 2 Decimal points)
	Bachelor degree in Library Science (B.Lib.) : 10 marks **Formula for calculation of marks:** Less than or equal to 50% : Zero mark For each additional %age 0.2 mark subject to maximum 10 marks e.g. 70% = (70-50) x 0.2 = 4.0 Marks

Shortlisting of Candidates: In the initial phase, candidates shall be shortlisted for **Physical Document Verification (Phase-2)** in the **post-wise ratio of 1:5**, on the basis of merit determined from the **marks obtained in the Written Test (Phase-1) and the provisional marks awarded for Academic Achievements (Phase-2), taken together**. The marks for **Academic Achievements** shall be calculated by the University on the basis of the marks/grades obtained by the candidate in the requisite degree(s)/certificate(s), as evidenced by the copies of the documents uploaded with the online application, in accordance with the prescribed academic qualifications mentioned in the Advertisement. The marks so calculated shall be **provisional and shall be subject to verification of the original documents at the time of Physical Document Verification (Phase-2)**. During scrutiny of the applications and verification of the eligibility conditions of the shortlisted candidates, if any candidate is found ineligible or if the number of candidates found eligible is less than the number required to be called for Physical Document Verification (Phase-2), the next candidate(s) **in order of merit, based on the Written Test marks and provisional Academic Achievement marks**, shall be called for Physical Document Verification (Phase-2), as applicable.

At the time of Physical Document Verification (Phase-2), the original documents relating to educational qualifications, experience and other prescribed eligibility conditions shall be

verified. **The Academic Achievement marks shall be finalised only after verification of the original documents.** In case of any discrepancy between the documents uploaded with the online application and the original documents produced at the time of Physical Document Verification, the marks shall be revised accordingly, and the candidature shall be dealt with as per the applicable eligibility conditions.

The shortlisted candidates for Physical Document Verification (Phase-2) shall be intimated through **e-mail**, and the list of shortlisted candidates shall also be uploaded on the **University website/portal**.

Final Selection: The final selection shall be made on the basis of **overall final merit**, determined by the total marks obtained by the candidates in the **Written Test (Phase-1) and the Academic Achievements (Phase-2), after verification and finalisation of the Academic Achievement marks**, subject to fulfilment of all prescribed eligibility conditions and successful verification of the original documents.

Tie-Breaking Criteria: In case two or more candidates secure equal marks, the following tie-breaking principles shall be applied in the order given below:
(i) **Age:** The candidate older in age, i.e. having an earlier date of birth, shall be considered senior.
(ii) **Name:** If the Date of Birth is also the same, the candidate whose **name in English appears first in alphabetical order** shall be considered senior.
(iii) **Father's Name:** If the tie still remains unresolved, the candidate whose **father's name in English appears first in alphabetical order** shall be considered senior.

7. **Selection Criteria for the post of Library Restorer:**
Distribution of total marks of merit out of 100:

Phase-1	**Written Test (MCQs based)**
Time: 90 Minutes	**Max. Marks: 90**

Provisional Appearance in Written Test: All candidates who have applied for the post may appear in the **Written Test (Phase-1)** provisionally, subject to verification of their eligibility as per the conditions prescribed in the Advertisement. The eligibility of the candidates, including **educational qualification, experience and other prescribed conditions**, shall be verified at the time of **Physical Document Verification (Phase-2)**. Only the qualification(s), experience and other relevant particulars/documents **declared and uploaded by the candidate in the online application form within the prescribed time** shall be considered for such verification. If a candidate is found **ineligible at the time of Physical Document Verification or at any subsequent stage**, his/her candidature shall be **liable to be rejected/cancelled at that stage**, and he/she shall have no right to claim selection or appointment on the basis of having appeared in the Written Test or any subsequent stage of the selection process.

S. No.	Subject	Number of Questions
1.	Subject/Domain knowledge	50
2.	English & Hindi Language	15
3.	Computer Knowledge & Reasoning aptitude	15
4.	General Awareness & Current Affairs	10
	Total	**90**

Awarding of Marks: Each correct answer shall carry **01 (one) mark. No marks shall be deducted for an incorrect answer or for an unanswered question.**

Phase-2	**Academic Achievement (based on Physical Document Verification)**
	Maximum Marks: 10 (Rounded upto 2 Decimal points)
	Bachelor degree in Library Science (B.Lib.) : 10 marks **Formula for calculation of marks:** Less than or equal to 50% : Zero mark For each additional %age 0.2 mark subject to maximum 10 marks e.g. 70% = (70-50) x 0.2 = 4.0 Marks

Shortlisting of Candidates: In the initial phase, candidates shall be shortlisted for **Physical Document Verification (Phase-2)** in the **post-wise ratio of 1:5**, on the basis of merit determined from the **marks obtained in the Written Test (Phase-1) and the provisional marks awarded for Academic Achievements (Phase-2), taken together**. The marks for **Academic Achievements** shall be calculated by the University on the basis of the marks/grades obtained by the candidate in the requisite degree(s)/certificate(s), as evidenced by the copies of the documents uploaded with the online application, in accordance with the prescribed academic qualifications mentioned in the Advertisement. The marks so calculated shall be **provisional and shall be subject to verification of the original documents at the time of Physical Document Verification (Phase-2)**. During scrutiny of the applications and verification of the eligibility conditions of the shortlisted candidates, if any candidate is found ineligible or if the number of candidates found eligible is less than the number required to be called for Physical Document Verification (Phase-2), the next candidate(s) **in order of merit, based on the Written Test marks and provisional Academic Achievement marks**, shall be called for Physical Document Verification (Phase-2), as applicable.

At the time of Physical Document Verification (Phase-2), the original documents relating to educational qualifications, experience and other prescribed eligibility conditions shall be verified. **The Academic Achievement marks shall be finalised only after verification of the original documents.** In case of any discrepancy between the documents uploaded with the online application and the original documents produced at the time of Physical Document Verification, the marks shall be revised accordingly, and the candidature shall be dealt with as per the applicable eligibility conditions.

The shortlisted candidates for Physical Document Verification (Phase-2) shall be intimated through **e-mail**, and the list of shortlisted candidates shall also be uploaded on the **University website/portal**.

Final Selection: The final selection shall be made on the basis of **overall final merit**, determined by the total marks obtained by the candidates in the **Written Test (Phase-1) and the Academic Achievements (Phase-2), after verification and finalisation of the Academic Achievement marks**, subject to fulfilment of all prescribed eligibility conditions and successful verification of the original documents.

Tie-Breaking Criteria: In case two or more candidates secure equal marks, the following tie-breaking principles shall be applied in the order given below:
(i) **Age:** The candidate older in age, i.e. having an earlier date of birth, shall be considered senior.
(ii) **Name:** If the Date of Birth is also the same, the candidate whose **name in English appears first in alphabetical order** shall be considered senior.
(iii) **Father's Name:** If the tie still remains unresolved, the candidate whose **father's name in English appears first in alphabetical order** shall be considered senior.

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8. **Selection Criteria for the post of Store Keeper:**
Distribution of total marks of merit out of 100:

Phase-1	Typing Test (qualifying nature)

Typing Test (Qualifying Nature): All candidates who have applied for the post may appear in the **Typing Test (Phase-1)** provisionally, subject to verification of their eligibility as per the conditions prescribed in the Advertisement. If any candidate is found ineligible during Physical Document Verification or at any subsequent stage, his/her candidature shall be liable to be rejected/cancelled.

Phase-2	Written Test (MCQs based)
Time: 90 Minutes	Max. Marks: 90

Only those candidates who qualify the **Typing Test (Phase-1)** on computer by achieving the requisite minimum typing speed of **30 Net Word Per Minute (NWPM) in English** shall be eligible to appear in the **Written Test (Phase-2)**, provisionally subject to verification of their eligibility as per the Advertisement. Their eligibility shall be verified at the time of **Physical Document Verification (Phase-3)**. Only the qualification(s) and other particulars/documents mentioned and uploaded by the candidate in the online application form within the prescribed time shall be considered at the time of Physical Document Verification. If any candidate is found ineligible during Physical Document Verification or at any subsequent stage, his/her candidature shall be liable to be rejected/cancelled.

S. No.	Subject	Number of Questions
1.	Domain knowledge (Store Management/Inventory Control/Stock verification/Physical verification/ Procurement & Stock Procedures/Condemnation etc.)	50
2.	English & Hindi Language	15
3.	Computer Knowledge & Reasoning aptitude	15
4.	General Awareness & Current Affairs	10
	Total	**90**

Awarding of Marks: Each correct answer shall carry **01 (one) mark. No marks shall be deducted for an incorrect answer or for an unanswered question.**

Phase-3	**Academic Achievement (based on Physical Document Verification)**
	Maximum Marks: 10 (Rounded upto 2 Decimal points)
	Graduation : 10 marks **Formula for calculation of marks:** Less than or equal to 50% : Zero mark For each additional %age 0.2 mark subject to maximum 10 marks e.g. 70% = (70-50) x 0.2 = 4.0 Marks

Shortlisting of Candidates: In the initial phase, candidates shall be shortlisted for **Physical Document Verification (Phase-3)** in the **post-wise ratio of 1:5**, on the basis of merit determined from the **marks obtained in the Written Test (Phase-2) and the provisional marks awarded for Academic Achievements (Phase-3), taken together**. The marks for **Academic Achievements** shall be calculated by the University on the basis of the marks/grades obtained by the candidate in the requisite degree(s)/certificate(s), as evidenced by the copies of the documents uploaded with the online application, in accordance with the prescribed academic qualifications mentioned in the Advertisement. The marks so calculated shall be **provisional and shall be subject to verification of the original documents at the time of Physical Document Verification (Phase-3)**. During scrutiny of the applications and verification of the eligibility conditions of the shortlisted candidates, if any candidate is found ineligible or if the number of candidates found eligible is less than the number required to be called for Physical Document Verification (Phase-3), the next candidate(s) **in order of merit, based on the Written Test marks and provisional Academic Achievement marks**, shall be called for Physical Document Verification (Phase-3), as applicable.

At the time of Physical Document Verification (Phase-3), the original documents relating to educational qualifications, experience and other prescribed eligibility conditions shall be verified. **The Academic Achievement marks shall be finalised only after verification of the original documents.** In case of any discrepancy between the documents uploaded with the online application and the original documents produced at the time of Physical Document Verification, the marks shall be revised accordingly, and the candidature shall be dealt with as per the applicable eligibility conditions.

The shortlisted candidates for Physical Document Verification (Phase-3) shall be intimated through **e-mail**, and the list of shortlisted candidates shall also be uploaded on the **University website/portal**.
Final Selection: The final selection shall be made on the basis of **overall final merit**, determined by the total marks obtained by the candidates in the **Written Test (Phase-2) and the Academic Achievements (Phase-3), after verification and finalisation of the Academic Achievement marks**, subject to fulfilment of all prescribed eligibility conditions and successful verification of the original documents. **Tie-Breaking Criteria:** In case two or more candidates secure equal marks, the following tie-breaking principles shall be applied in the order given below: (i) **Age:** The candidate older in age, i.e. having an earlier date of birth, shall be considered senior. (ii) **Name:** If the Date of Birth is also the same, the candidate whose **name in English appears first in alphabetical order** shall be considered senior. (iii) **Father's Name:** If the tie still remains unresolved, the candidate whose **father's name in English appears first in alphabetical order** shall be considered senior.

Note:

1. The candidates are compulsory required to appear for Physical Document Verification of Educational/castes/No objection certificates (who are already in service).
2. The Graduation Certificate issued by the Army/Navy/Air Force to the Ex-Servicemen does not contain any percentage. For such Ex-Servicemen candidates criteria of calculating of marks at the Graduation level will be 35%.
3. **The Candidates will have to bring following <u>Physical Documents</u> with them along <u>with two sets of</u> <u>self-attested photocopies</u> of each document(s):**
   I. License/Passport/Voter Card/PAN Card/Aadhar Card etc.
   II. Matric Certificate
   III. 10+2 certificate
   IV. Diploma/Certificate (each semester/year)
   V. Graduation Certificate:
      - In case of annual system 1ST, 2ND, 3RD year DMCs & Degree
      - In case of semester system 1st to 6th semester DMCs, consolidated DMCs & Degree
      - In case of B.Tech. 1st to 8th semester DMCs, consolidated DMCs & Degree
      - In case ESM candidate, then Graduate Certificate issued by Army/ Navy /Air Force.

   VI. Certificate of Reserved Category of Haryana Government: (In case of OSC/ DSC/BCA/BCB/EWS/PWD/ESM/DESM/DFF) which should be valid as per the Govt. instructions issued from time to time.
   VII. If already in Service, No Objection Certificate (issued from present employer of the Candidate).
   VIII. Certificate of 10th with one of the subject as Hindi/Sanskrit OR certificate of 10+2/Graduation/Post-Graduation with Hindi as one of the subject.
   IX. Two sets of Printed copy of online filled application form along with photograph (uploaded with the application Form), identity proof issued by the Govt. agency.
4. The candidates who will not appear for Physical Document Verification and after appearing, if they fail to produce Original Document, they will be disqualified from the Selection Process.

5. All the educational qualifications should be from a University/Institution/Board recognized by Govt. of India/State Govt./approved by Govt. Regulatory Bodies and the final result should have been declared on or before last date of submission of application form. The candidates who are able to prove any documentary evidence that the result of the qualifying examination was declared on or before the last date of submission of application form and he/she has been declared passed, will also be considered to have the required educational qualifications.
6. Backward Class Block (A & B) Non-creamy layer and EWS candidate(s) claiming benefit of reservation have to submit a certificate issued by the competent authority of Haryana on or after 01.04.2026 and required to present the category certificate during the scrutiny of document that he/she is not covered under the criteria of creamy layer and income as per State Govt. instructions.
7. Wherever CGPA/OGPA /SGPA or grading system in a degree/diploma is awarded; equivalent percentage of marks should be indicated in the application form as per norms adopted by the University/Institute concerned. The candidates will have to produce a copy of these norms with respect to his/her University/institute at the time of verification of documents.

Registrar
Shri Krishna AYUSH University
Kurukshetra

Date: 17.09.2026